

**MINUTES OF THE  
BELL MEMORIAL PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
MONDAY, NOVEMBER 27, 2017  
6:30 p.m. Local Time**

CALL TO ORDER

The meeting was called to order by President Roger Morarity at 6:30 p.m.

PRESENT

Roger Moriarty, Larry Yeiter, Honey Kuhn, Sandi Schaeffer, Jill Gross, Kyleene Crabb and Stephen Boggs

MINUTES

Minutes of the October were distributed. It was moved by Jill Gross and seconded by Sandi Schaeffer that the minutes be approved. Carried.

PUBLIC COMMENTS

None

TREASURERS REPORT

Filed for audit by Stephen Boggs.

CHILDREN'S DEPARTMENT REPORT

Story Time has had regular attendance on Friday mornings.

The Book Buddy Kits have been moved from the attic to near the children's room. Hopefully they will be borrowed more now that they are more visible.

Billie and I will be hosting a Christmas celebration on Saturday morning. Santa will be here and the children can make an ornament. We will serve donuts and hot chocolate

PROGRAMMING/YOUNG ADULT REPORT

Teen Anime Night: Feature film was Kiki's Delivery Service. I had 4 teens who attended.

Creative Corner: We made Turkey Tulle Wreaths. I had 5 ladies in attendance. A number of patrons purchased just the kits to make at home.

The Miracle Tree is up in the Main Library by the magazine racks. We have had a huge response from the community already!

Will be starting inventory of the YA books soon; I am currently in the process of weeding out books in the Adult Fiction section. ?

#### MAINTENANCE

1. Replaced a defective HVAC zone damper for the unit that serves the office/senior area.

#### DIRECTOR'S REPORT

1. State Board of Accounts examination (audit) was performed the first few weeks of November. Need to coordinate with Roger and Jill to attend an Exit Conference.

2. Attended the Indiana Library Federation Conference in Indianapolis, this month.

3. Have started weeding adult fiction as well as the "J" section. Soon enough will have to start weeding the "E" section.

#### UNFINISHED BUSINESS

#### NEW BUSINESS

1. Need permission to close the Library on Sunday, December 24.

Moved by Sandi Schaeffer and seconded by Kylene Crabb to close Christmas Eve. Carried.

2. Need permission to purchase some replacement computers:

Replacement computer for Bookkeeper. Preparing for purchase of new accounting system in 2018. Current system is four years old. Replacement system will be a Dell OptiPlex (good for business). Anticipated price \$1,100 or less, but saw one on Dell's "outlet" site for less than \$700.00.

Two replacement computers for patrons. Planned price less than \$700 each (Dell "outlet" has them today for less than \$600.

Four battery backup (UPS) units @\$100 each

Approximate total \$2,900.00; does not include shipping, extended warranties for computers etc.

Moved by Honey Kuhn and seconded by Kylene Crabb to allow \$2,900 and associated fees for the requested purchases. Carried.

OTHER BUSINESS

None

PAYMENT OF CLAIMS

Moved by Jill Gross and seconded by Honey Kuhn that claims be allowed. Carried.

ADJOURNMENT

Meeting declared adjourned at 7:00 p.m.

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Roger Moriarty, President

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Honey Kuhn, Secretary