

**MINUTES OF THE  
BELL MEMORIAL PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
MONDAY, AUGUST 28, 2017  
6:30 p.m. Local Time**

**CALL TO ORDER**

The meeting was called to order by President, Roger Moriarty at 6:30 p.m.

**PRESENT**

Roger Moriarty, Honey Kuhn, Larry Yeiter, Dick Webb, Sandi Schaeffer, Kylene Crabb and Stephen Boggs

**MINUTES**

Moved by Larry Yeiter and seconded by Kylene Crabb that the minutes of the July meeting be approved. Carried.

**PUBLIC COMMENTS**

Trustees welcomed guest Lee Ann Rock.

**TREASURERS REPORT**

Filed for audit by Stephen Boggs.

**CHILDREN'S DEPARTMENT REPORT**

The Children's Department has been a little quieter this month. Summer reading has concluded and due to vacations, no story time was held during this month. I have been ordering books to complete collections. I have watched a training on line and signed up to be part of the Firefly Committee. The Firefly Committee is a statewide group that reads new children's books and names the Indiana Early Literacy Award. I am really excited to be part of this committee. I have ordered all the books on the nomination list.

Billie and I have planned adult and children's programs for the next few months. We have most of the supplies but will need to make a trip to a craft store to purchase additional supplies. Adult crafts will be held the third Thursday of each month at 5:00. Children's crafts and Lego club will be held one Saturday a month, beginning in September.

**PROGRAMMING/YOUNG ADULT REPORT**

Newsletter for September is finished.

Press releases for September programs sent to InkFree News, Rochester Sentinel and Times Union.

Collected inventory for Craft Make-n-Take Event to see what needs to be purchased.

Completed a webinar about how to deal with angry patrons.

Sign up sheets for Creative Corner are at main Circ desk.

#### MAINTENANCE

1. Senior Center carpet ordered. Proposal was accepted from J Lane in Warsaw. Price was \$3,254 compared to \$5,356.65 from Pratt's Floor Covering in Plymouth.

2. Media shelving space has reached "critical mass." Purchased 6 small shelving units that match existing shelving in room. Cost less than \$400.00.

3. (08/28/17) Re-cleaned roof drains in anticipation of potential heavy rain later in the week.

#### DIRECTOR'S REPORT

1. E-book marketing/publicity to newspapers, website and Facebook. Strong interest in e-books so far.

2. Website updates

3. Continuing inventory/weeding.

4. Tucker grant – continuing.

5. New hires: Austyn McCord (page/shelver), Pat Lancet (weekend clerk), Brenda Yoder and Kathy Bratton (clerks).

#### UNFINISHED BUSINESS

#### NEW BUSINESS

1. Budget preparation. Will report on meeting with DLGF on 8/25.

2. Budget proposals (attached).

3. E-rate documents for State Library for Internet connection.

Moved by Dick Webb and seconded by Kylene Crabb that the application for participation in the State's Internet Consortium be adopted. Carried.

OTHER BUSINESS

PAYMENT OF CLAIMS

Moved by Sandi Schaeffer that claims be allowed as presented. Carried.

ADJOURNMENT

Meeting declared adjourned at 7:19

---

Roger Moriarty, President

---

Honey Kuhn, Secretary