

**MINUTES OF THE
BELL MEMORIAL PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
MONDAY, MARCH 27, 2017
6:30 p.m. Local Time**

CALL TO ORDER

Meeting was called to order by Dick Webb at 6:30 p.m.

PRESENT

Dick Webb, Honey Kuhn, Jill Gross, Larry Yeiter, Sandi Schaeffer, Kylene Crabb, Stephen Boggs.

MINUTES

Moved by Honey Kuhn and seconded by Larry Yeiter that the minutes of the February meeting be approved as distributed. Carried.

PUBLIC COMMENTS

TREASURERS REPORT

Filed for audit by Stephen Boggs.

CHILDREN'S DEPARTMENT REPORT

Story hour attendance each Wednesday has been 3-6 children and their parents.
Lego Club was attended by 17 children.
Kids Krafts had 4 children participate.

I have begun working on Summer Reading Club. A few prizes have been ordered and I have been checking into special programs - Ronald McDonald, and a couple more depending on cost. I have started creating posters and reading logs using the state program "Build a Better World". My plan is to host a different 'building' station each week. At this station, readers will earn the right to build something each week - birdhouse, wind-up car...

PROGRAMMING/YOUNG ADULT REPORT

– attached

MAINTENANCE

1. Less than 3 hours tech. time.

DIRECTOR'S REPORT

1. Started Junior Achievement for two 4th grades at Akron Elementary.
2. LSTA grant application has been submitted.

3. Meeting on 3/28 with representatives from Baker & Taylor regarding electronic books.

4. Salary clarification. Raises effective first pay period in April.

UNFINISHED BUSINESS

NEW BUSINESS

1. Hearing for Additional Appropriation.

Moved by Jill Gross and seconded by Honey Kuhn to adopt the Additional Appropriation resolution and to submit required paperwork to the appropriate fiscal body. Carried.

OTHER BUSINESS

1. Staff members are required to wear name badges. Director to remind staff of this requirement.

2. Discuss 2016 Annual Report. Summary report was submitted as well as data used for compilation.

PAYMENT OF CLAIMS

Moved by Jill Gross and seconded by Sandi Schaeffer that claims be allowed. Carried.

ADJOURNMENT

Meeting adjourned at 7:04.

Dick Webb, Vice President

Honey Kuhn, Secretary

Month-by-Month Special Events

	TEENS	ADULTS
Feb-17	Valentine's Day Event	N/A
17-Mar	St. Patrick's Day Event	Basic Computer Skills Workshop
Apr-17	Easter Event/Comic Strip Contest	Canvas and Tea
May-17	Comedy Central/Poetry Slam	Travel Planning Workshop
Jun-17	Summer Reading Program/Pet Therapy	Investment Seminar
Jul-17	Summer Rdg Prog/Get Caught Reading	Cooking Competition
Aug-17	Kick-Back Party	Comparing Popular Diets Seminar
Sep-17	Coloring and Puzzles	How to Give a Presentation Workshop
Oct-17	Costume/Pumpkin Carving Party	Automotive Repair Workshop
Nov-17	Short Story Contest	Dave Ramsey Financial Seminar
Dec-17	Secret Santa Party	Wrapping Presents Party
Jan-18	Snowman Competition/Snowball fight	Tax Workshop
Feb-18	Valentine's For Singles	Bringing back Traditional Dating
Mar-18	Mardi Gras Party	Scrabble Competition
Apr-18	Easter Egg Hunt	Easter Egg Hunt
May-18	Cinco De Mayo Celebration	Learn how to Crochet
Jun-18	Summer Reading Program	Camping Seminar
Jul-18	Summer Reading Program	How/Where to Find Constellations
Aug-18	Smoers	Time Management Skills Seminar
Sep-18	Battle of the Bands	Wood Burning
Oct-18	Mad Hatter Party	Haunted House/Reverse Trick-or-Treat
Nov-18	Comedy Skit Competition	How to Stand Firm/Proper Disciplining
Dec-18	Christmas Decorating Party	Operation Christmas Child

TEENS/YA DEPARTMENT REPORT

I had four teens attend the St. Patrick's Day party. We did a scavenger hunt around the library which they really enjoyed.

I had zero teens show for the monthly craft.

I had two adults show for the monthly craft, which turned out to be loads of fun!

I had three teens show for Anime movie night.

The teen advisory board is still not working out.

As much as this all sounds pretty down it was actually a good month and a lot of planning has been done.

1 Month Goals

- Get no less than 15 teens to attend an event
- Have 3-5 teens and 3-5 adults sign up for arts n crafts
- Establish TAB with the 4 girls who are interested

3 Month Goals

- Have 20-30 teens attending events
- Have 10 teens and 10 adults sign up for arts n crafts
- Have 3 boys and 5 girls involved with TAB
- Summer Reading Program kicking off well

6 Month Goals

- Rearrange Teen Room/New Layout if possible
- Have at least a steady 20-30 teens attending events
- Have 5 boys and 5 girls involved with TAB
- Increased popularity for arts n crafts for possible extension of signups
- TAB really invested in the life of the library
- Refreshing ideas and activities for the following year/Going over stats

1 Year Goals

- Increase of teens using the facility by 200-300%
- Stats should show steady increase in most areas
- Have good grasp on financial aspects of position
- Improved on creativity in all areas
- Increase of volunteering/interest in teens

The following are my yearly stats so far.

	FEBRUARY		MARCH		APRIL
† (15) Cancelled	Valentine's Day Event	†	St. Patrick's Day Event		Easter Egg Hunts (Teen & Adult)
	Anime Movie Night	(4)	Basic Computer Skills Class		Comic Strip Contest
		†	Teen Craft		Canvas and Tea
		(0)	Adult Craft		Teen Craft
† (1)	Family Game Night	†	Anime Movie Night		Garden Arts Club
		(2)			Anime Movie Night
		†			
		(3)			

MAY	JUNE	JULY
Comedy Central/Poetry Slam	Investment Seminar	Summer Reading Program
Travel Planning Workshop	Pet Therapy	Cooking Competition
Teen Craft	Teen Craft	Teen Craft
Adult Craft	Adult Craft	Adult Craft
Anime Movie Night	Anime Movie Night	Anime Movie Night

AUGUST	SEPTEMBER	OCTOBER
Kick-Back Party	Puzzle/Coloring Party	Costume/Pumpkin Carving
Comparing Popular Diets Seminar	How to Give a Presentation	Automotive Repair Basics
Teen Craft	Teen Craft	Teen Craft
Adult Craft	Adult Craft	Adult Craft
Anime Movie Night	Anime Movie Night	Anime Movie Night

NOVEMBER	DECEMBER
Short Story Contest	Secret Santa Party
Dave Ramsey Financial Seminar	Wrapping Presents Party
Teen Craft	Teen Craft
Adult Craft	Adult Craft
Anime Movie Night	Anime Movie Night