

**MINUTES OF THE
BELL MEMORIAL PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
MONDAY, APRIL 29, 2019
6:30 p.m. Local Time**

AGENDA

CALL TO ORDER

The meeting was called to order by Dick Webb at 6:30 p.m.

PRESENT

Dick Webb, Larry Yeiter, Kylene Crabb, Tiffany Waldo and Stephen Boggs.

MINUTES

Kylene Crabb volunteered to act as Secretary for the meeting.

Minutes for the March meeting. Moved by Larry Yeiter and seconded by Kylene Crabb.
Carried.

PUBLIC COMMENTS

TREASURERS REPORT

Treasurer's Report was filed for audit by Stephen Boggs.

CHILDREN'S DEPARTMENT REPORT

We have had good attendance at story time - usually three families, 7-9 children each week.

About 8 children attended the Easter egg hunt. They each had a VERY full bucket of eggs and seemed to have fun. Special thanks to Natalie Salazar for wearing the bunny suit and mingling with the children.

All the books have been 'weeded'.

Summer Reading Club plans are well under way. The theme is *A Universe of Stories*. We will have a weekly movie and a weekly craft. Prizes will be awarded to children for completing their reading goals.

I finished Junior Achievement at Akron last week.

PROGRAMMING

Billie is on medical leave and will return about mid-May.

YOUNG ADULT REPORT

April 7th-13th was National Library Week and Poetry Month so I hosted a poetry contest for

three different age groups, write a poem about something you love. We had 8 people enter the contest and the winners are, Group 1: Preschool-12 years- Christian Del-Real, Group 2: 13 years-19 years- Abigail Beliles, and Group 3: 20 years & up- Cassie Abalos.

April 16th Teen Book Club- 2 teens attended the meeting, and 2 more showed up to play some games after we talked about the book, for a total of 4 teens attending. We read Starship Troopers by Robert A. Heinlein and discussed it, and handed out our next read Ella Minnow Pea by Mark Dunn.

April 25th Black Out Poetry Night- I had 4 teens attend, 2 were new teens that I hadn't had before!

MAINTENANCE

1. Women's washroom has had a horrible sewer smell since I started. Thought it was the drain going dry, but I caulked around the bottom of the commodes and the smell has gone away. Also repainted the women's washroom.

DIRECTOR'S REPORT

1. Tech Time – 10 hours. Installed 4 solid state drives in 3 laptops and 1 desktop. Microsoft will cease supporting Windows 7 in 2020 and I am attempting to be sure our hardware will support Windows 10. New computers will be necessary, but I have an alternative operating system that I also use that will work nicely.

2. Working on Board Appointments. We spoke last year about everyone's appointment. For whatever reason Larry's appointment as well as Kylene's didn't come through. I believe their letters requesting re-appointment are stuck in a different file. Requesting renewal of appointments and they should be here by next meeting. Problem is, why would we have four appointments due at the same time? I'm putting together a spreadsheet to attempt to see where the mistake occurred and will contact the State Library as to how to properly rectify.

3. Finished Junior Achievement classes at Akron Elementary.

4. I am temporarily not going to follow through with the switching of our circulation system from being stored here at the Library and stored at Follett offices in McHenry, IL. Our tech person (Joe) was able to setup a conference call with 2 of the folks at Follett. He was able to show them how their portion of the circulation system needed to be setup and the circulation system responded properly. We also added additional memory to the server and the performance of the circulation system improved about 75%. Decided best to hold on to our funds until I could better justify the expenditure.

5. I upgraded the transmitter for our sign. The cost was pretty high @\$1,700, but the old controller would no longer connect to the sign and there were no parts for the old controller.

UNFINISHED BUSINESS

NEW BUSINESS

1. Report from committee for refurbishing children's room.
2. Close Saturday of Egg Festival? Agreed by acclamation to close on the Saturday of Egg Festival.

OTHER BUSINESS

PAYMENT OF CLAIMS

Moved by Kylene Crabb and seconded by Larry Yeiter that claims be paid. Carried.

ADJOURNMENT

Meeting adjourned at 7:00 p.m.

Dick Webb, President

Kylene Crabb, Acting Secretary