

**MINUTES OF THE
BELL MEMORIAL PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
MONDAY, MARCH 26, 2018
6:30 p.m. Local Time**

CALL TO ORDER

Meeting called to order by Honey Kuhn at 6:30 p.m.

PRESENT

Honey Kuhn, Jill Gross, Larry Yeiter, Dick Webb, Lee Ann Rock, Stephen Boggs.

MINUTES

Moved by Jill Gross and seconded by Dick Webb to adopt the minutes. Carried.

PUBLIC COMMENTS

None.

TREASURERS REPORT

Filed for audit by Stephen Boggs.

CHILDREN'S DEPARTMENT REPORT

Displays in lobby have been changed to reflect Easter books and poetry.

Storyhour has been well attended with 2-7 children each week.

Working on Summer Reading Club. Most prizes have arrived and am working on programs and special events.

National Library Week is April 8-14. Working on activities to promote the Library during that week.

Question was "What is this year's theme." Director will inquire.

Trustees requested that at least two weeks prior to the beginning of all Summer Reading Programs that at presentation be made to Mentone Elementary as well as the Middle School for increased participation.

Discussed something similar to a "Fine Free Week." Director was unsure about current state guidelines regarding this, but was probably a statement from ISL regarding "Food For Fines." Director will investigate and report.

PROGRAMMING/YOUNG ADULT REPORT

Hedgehogs Family Movie had no attendees.

Creative Corner: we made umbrella wreaths and had 9 ladies in attendance.

We have posted on Facebook about the possibility of starting up 3 new groups (Scrapbooking, Knitting/Crocheting and Quilting). here at the library

Trustees requested weekly press releases to The Paper, Ink Free News etc. so that we have better participation at events.

MAINTENANCE

1. Spoke to Leon Beery about performing portions of the maintenance list we discussed last month.

DIRECTOR'S REPORT

1. Have new server proposals pending from two vendors so far. Successful vendor will also have to do some very minor IT infrastructure checks.

2. Tech time about 15 hours.

3. Began Junior Achievement at Akron Elementary to one 4th grade and one 5th grade class. I encouraged the JA coordinator to investigate have someone from the Akron Public Library to also participate.

3.5 Finished JA at Mentone Elementary.

4. Attended County Council meeting on March 8. Received their permission for the Additional Appropriation and information has been sent to and received by DLGF. Just waiting on final paperwork.

5. Adding more reading themed posters around the library especially for National Library Week which is April 8 to 14.

6. Have a request to Baker and Taylor for our Axis 360 e-book account. Patron is attempting to download a title on her computer, but system is not allowing access.

7. Working on finalizing the X-Box for the YA department.

8. Received our annual gift through the Kosciusko County Community Foundation (Smith grant) for \$4,084.00.

9. Training manuals.

10. Disaster training manual. Created in late 2016.

UNFINISHED BUSINESS

NEW BUSINESS

OTHER BUSINESS

April 30 is our next meeting. Trustees requested that Director extend an invitation to Roger Morarity.

Due to the Memorial Day holiday on our regular meeting day, the May meeting is scheduled for May 21.

PAYMENT OF CLAIMS

Moved by Jill Gross and seconded by Dick Webb that claims be allowed. Carried.

ADJOURNMENT

Meeting declared adjournedd at 7:07.

Honey Kuhn, President

Dick Webb, Vice-President