

**MINUTES OF THE BELL MEMORIAL PUBLIC LIBRARY
REGULAR MONTHLY BUSINESS MEETING
MONDAY, JULY 27, 2015
6:30 p.m. Local Time**

AGENDA

CALL TO ORDER

The meeting was called to order by Vice-President Dick Webb at 6:30 p.m.

PRESENT

Dick Webb, Larry Yeiter, Honey Kuhn, Jill Gross, Stephen Boggs.

MINUTES

Minutes of the June meeting. Moved by Jill Gross and seconded by Honey Kuhn that the minutes be approved. Carried.

PUBLIC COMMENTS

None.

TREASURERS REPORT

Treasurer's Report was filed for audit.

CHILDREN'S DEPARTMENT REPORT

Our Children's Summer Reading Program has officially ended and what an exciting reading program it's been.

51 children from the Super Readers group (age 3 through 2nd grade) and 47 children from the Super Heroes Academy group (3rd through 5th grade) signed up for the summer reading program, for a total of 98 kids in the summer reading program this year.

21 children from the Super Readers group and 23 children from the Super Heroes Academy group finished the summer reading program, for a total of 44 kids finishing the summer reading program.

Our Super Heroes Carnival (awards party) was a great success again this year. The kids love the carnival and a total of 81 people attended this year. 2 grand prize winners from each age group were drawn from all the finishers of the summer reading program. A prize was also given to the top reader in each age group.

A special thanks goes out to my summer intern Carissa Howard, who helped at the library this summer in the children's dept. She did a wonderful job and was a hard worker. The Work One Internship Program was a good idea. Hopefully we can do it again next year.

PROGRAMMING REPORT FOR ADULT AND YA

Zumba is still meeting on Monday evenings at the library and PiYo is still meeting in the park and other areas.

Euchre night for June is the same night as the Library Board Meeting. We will be taking donations for prizes, (their request, they are a competitive bunch).

The Ninja Ball program had 5 teens attending. The Peace Sign program had 6 teens, one child, and one adult attending. The Resistor Bracelet program had 5 teens attending.

Planning a Pre-Teen Fun Night starting the month of August. Our first night will be Thursday August 20th and then will be moved to the last Tuesday of every month and will run from 4:00 to 5:30 PM, (to keep the Bell X Room open for PiYo to return in the fall/winter season). This program will be for kids ages 9 to 13.

Photo Transfer program was held July with 4 attending and 5 others requesting a different night and was rescheduled for Tuesday, August 4th.

Worked on the demo for August's Barn Quilt program. Summer Reading is over so, I have put a new display in our display window. Continued work on the new web page.

Worked on plans for the Teen Summer Reading party for July 24th and will be held from 5:00 to 9:00 PM. I have some games planned and they will also be making dipped pretzels. The party will finish off with pizza and a movie.

Our Teen Gaming night for July will be the 30th and Anime was moved to the 31st because of the summer reading party.

Did not hear back from Grissom Air Force Base concerning a program on their EOD team this summer for the teens, despite emailing them three times and speaking on the phone, also. I arranged for our local police department to do a program July 30th at 3:00 PM before teen gaming.

August newsletter will be ready to print. Will have a few more surveys to turn in. Created an Awesome Box for patrons to put the titles of good books that they have read and would recommend. I will put those titles in the monthly newsletter. Our first list of books was in our July newsletter.

Sent another YA book order and looked at reviews for books to order in August and September.

We will have our first Quilt Club meeting on Tuesday July 28th. Looking forward to a successful Quilting Club with help from Sharon Kindig.

10 teens took notebooks but only 4 teens wrote stories for the writing contest.

Teen Summer Reading I had 39 sign up, 30 teens actually read books, 21 finished by reading at least 1,600 pgs., 15 read over 2,000 pgs., for a total of 54,198 pages read.

I had two teens turn in pages this afternoon. (An average book has between 250 to 350 pages.) I had 10 slower readers.

My goal is to keep them reading and finish the program. The more they read the more chances they had to win the prize drawings; Walmart, Meijer, Starbucks, Panda Express, and Buffalo Wild Wings gift cards, and two free movie tickets to North Point Theatre.

I rewarded the top readers with a prize drawing. There were 4 winners who each won a \$5.00 Zoyo frozen yogurt coupon. My gaming teens don't usually participate in the summer reading program, so those who do the summer reading are a different group of teens.

| Teen SRP Statistics | 2014 | 2015 |
|---------------------------|--------|--------|
| Signed up | 35 | 39 |
| Actual Participants | 28 | 30 |
| 1,600+ pages read | 21 | 21 |
| More than 2000 pages read | | 15 |
| Total pages read | 45,377 | 54,198 |

8 Additional Survey Comments

What Additional Children's programs would you like us to offer at Bell Library? More Crafts

What Adult Craft/DIY programs would you like us to do? How to knit your own wizard beard, cooking classes

What teen programs would you like to see offered at Bell Library? Bungee jumping class, winter reading program

Do you think we should be open on Sunday? 6 said no, 1 said yes

What materials would you like us to offer? e-books

Do you like the length of the loan period for materials? Would like to check out more than three books

Would you be interested in a homeschool section? 2 said yes

Would you like a large print section? 4 said yes

What do you like most about our library? They like the book selection and the friendly staff, and Anne rocks the house with her helpfulness and Elyza is the Bomb.com. (I think Elyza is the bomb, too, Have Anne and Elyza work more.

How do you find out about what's happening? 2 website, 2 facebook, 4 newsletter, 2 library sign, 4 word of mouth (Elyza is mad dope), 4 library staff



Additional comments: Library sign not very updated, old items on too long, Have movie sequels in order not alphabetical, Make the Micro Machine available for use to visitors, I don't like the magazines where they are, please put them back, Jane Webster.

DIRECTOR'S REPORT

1. Budget prepared and viewed by DLGF on July 15, for publication. Total budget requested is \$390,000. Used a very low net assessed valuation (NAV) of \$130 million. Information from the County auditor has our estimated NAV at \$139.5 million. Advertised rate etc. must be high if the NAV comes in lower than the auditor's projections.

IMPORTANT DATES:

Monday, August 31, 2015 – 1st Public Hearing concurrent with Board Meeting
Last day to submit information to County Council for non-binding review – September 1, 2015. No meeting, just a submission date.

Monday, September 28, 2015 – Final public hearing and adoption. Concurrent with Board Meeting.

Note: Honey Kuhn also noted that (not regarding budget) that we also include other venues to post information about the Library i.e. Dollar Store, grocery store, gas station, laundry mat, church bulletins, Township Trustees and Westhaven. Really need to get the word out about what we do and how folks can benefit. Boggs also noted that this follows with what he is working on in regard to some future service plans.

2. Purchased four previously used computers and monitors from IUSB. Very good units.

3. Received donated computer desks from the Syracuse Public Library. All are now in use and the other computer tables are in the Bell X-1 room.

4. 40 hours tech time this month! OY! New computers now in Children's department and YA department. Almost all computers in main library have now been upgraded/replaced – no small job. Also converted 3 laptops now for patron use (one in media and one in main library, 3rd is in Director's office).

5. TVSC volunteer who was helping in Children's Department during SRP is now doing inventory in that same department. Our system allows for a laptop with a scanner to track the items currently in the collection and report for items that are either in circulation or missing. SB does not believe in closing for inventory.

5. Received certificate of appointment from TVSC for Kylene Crabb.



6. April painted the wall in the hallway between the main library and media. She has also put a sealant on the bottom portion of the pergola, SB will do the rest.

UNFINISHED BUSINESS

NEW BUSINESS

OTHER BUSINESS

Dick Webb noted that the carpet in the senior center is in need of attention as well as the light outside the senior center doors.

PAYMENT OF CLAIMS

Moved by Dick Webb and seconded by Larry Yeiter that claims be allowed as presented.
Carried.

ADJOURNMENT

Meeting declared adjourned at 7:00 p.m.

Dick Webb, Vice-President

Honey Kuhn, Secretary

Appropriation Financial Report

Bell Memorial Public Library

Period Beginning Date 07/01/15 Period Ending Date 07/31/15

| Account Number and Description | YR Appropriation | Month BB | Change to Appropriations | MTD Expense | YTD Expense | Unexpended Bal. | Encumbrance | Unencumbered Bal | % |
|---------------------------------------|-------------------|-------------------|--------------------------|------------------|-------------------|-------------------|-------------|-------------------|---------------|
| 100 operating | | | | | | | | | |
| 1 Personal Services | | | | | | | | | |
| 100.1.01 Salary of Librarian | 41,239.00 | 19,472.27 | 0.00 | 3,574.38 | 25,341.11 | 15,897.89 | 0.00 | 15,897.89 | 61.45% |
| 100.1.02 Salary of assistants | 175,000.00 | 102,515.91 | 0.00 | 12,040.31 | 84,524.40 | 90,475.60 | 0.00 | 90,475.60 | 48.30% |
| 100.1.03 Wages of Janitors | 14,000.00 | 7,283.93 | 0.00 | 1,071.00 | 7,787.07 | 6,212.93 | 0.00 | 6,212.93 | 55.62% |
| 100.1.04 Employer share FICa | 16,400.00 | 8,675.97 | 0.00 | 1,276.41 | 9,000.44 | 7,399.56 | 0.00 | 7,399.56 | 54.88% |
| 100.1.05 Employers Contribution | 10,300.00 | 5,133.60 | 0.00 | 841.51 | 6,007.91 | 4,292.09 | 0.00 | 4,292.09 | 58.33% |
| 100.1.06 Employers Group Insura | 15,600.00 | 4,326.60 | 0.00 | 1,206.36 | 12,479.76 | 3,120.24 | 0.00 | 3,120.24 | 80.00% |
| 1 Personal Services Totals | 272,539.00 | 147,408.28 | 0.00 | 20,009.97 | 145,140.69 | 127,398.31 | 0.00 | 127,398.31 | 53.26% |
| 2 Supplies | | | | | | | | | |
| 100.2.00 Other Office Supplies | 1,800.00 | 584.23 | 0.00 | 202.66 | 1,418.43 | 381.57 | 0.00 | 381.57 | 78.80% |
| 100.2.01 Operating Supplies | 2,500.00 | 1,838.32 | 0.00 | 399.70 | 1,061.38 | 1,438.62 | 0.00 | 1,438.62 | 42.46% |
| 100.2.02 other supplies | 550.00 | 550.00 | 0.00 | 35.74 | 35.74 | 514.26 | 0.00 | 514.26 | 6.50% |
| 100.2.03 Cleaning and Sanitation | 800.00 | 293.23 | 0.00 | 53.66 | 560.43 | 239.57 | 0.00 | 239.57 | 70.05% |
| 100.2.04 Misc Program supplies | 1,000.00 | 910.24 | 0.00 | 69.80 | 159.56 | 840.44 | 0.00 | 840.44 | 15.98% |
| 100.2.05 Other Repair and Mainte | 600.00 | 434.11 | 0.00 | 15.02 | 180.91 | 419.09 | 0.00 | 419.09 | 30.15% |
| 100.2.06 Stationery and Printing S | 50.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 | 50.00 | 0.00% |
| 100.2.07 Office Supplies | 1,000.00 | 193.14 | 0.00 | 61.98 | 868.84 | 131.16 | 0.00 | 131.16 | 86.88% |
| 100.2.08 children Program Suppli | 4,000.00 | 2,215.07 | 0.00 | 78.68 | 1,907.34 | 2,136.39 | 0.00 | 2,136.39 | 48.78% |
| 100.2.09 YA Program Supplies | 2,885.00 | 2,443.31 | 0.00 | 231.09 | 672.78 | 2,212.22 | 0.00 | 2,212.22 | 23.32% |
| 100.2.10 Adult Program Supplies | 1,800.00 | 974.47 | 0.00 | 174.38 | 999.91 | 800.09 | 0.00 | 800.09 | 55.55% |
| 100.2.11 Other Operating Supplie | 400.00 | 172.25 | 0.00 | 0.00 | 227.75 | 172.25 | 0.00 | 172.25 | 56.94% |
| 2 Supplies Totals | 17,385.00 | 10,658.37 | 0.00 | 1,322.71 | 8,093.07 | 9,335.66 | 0.00 | 9,335.66 | 46.80% |
| 3 Other | | | | | | | | | |
| 100.3.00 Professional Services | 6,000.00 | 34.97 | 0.00 | 650.00 | 7,615.03 | -615.03 | 0.00 | -615.03 | 143.58% |
| 100.3.01 Telephone and Internet | 6,700.00 | 4,471.49 | 0.00 | 575.68 | 2,804.19 | 3,895.81 | 0.00 | 3,895.81 | 41.85% |
| 100.3.02 advertising and Publicati | 150.00 | 43.00 | 0.00 | 30.64 | 137.64 | 12.36 | 0.00 | 12.36 | 91.76% |

Appropriation Financial Report

Bell Memorial Public Library

Period Beginning Date 07/01/15 Period Ending Date 07/31/15

| Account Number and Description | YR Appropriation | Month BB | Change to Appropriations | MTD Expense | YTD Expense | Unexpended Bal. | Encumbrance | Unencumbered | Bal % |
|--|------------------|------------------|--------------------------|-----------------|------------------|------------------|-------------|------------------|---------------|
| 100.3.03 Other Insurance | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 100.3.04 Gas | 8,000.00 | 3,962.31 | 0.00 | 79.42 | 4,117.11 | 3,882.89 | 0.00 | 3,882.89 | 51.46% |
| 100.3.05 Repairs Building and Str | 6,000.00 | 4,179.75 | 0.00 | 0.00 | 104.25 | 4,179.75 | 0.00 | 4,179.75 | -26.86% |
| 100.3.06 Offical Bonds | 850.00 | 596.69 | 0.00 | 0.00 | 150.00 | 596.69 | 0.00 | 596.69 | 5.49% |
| 100.3.07 Dues | 250.00 | 0.00 | 0.00 | 67.87 | 456.18 | -67.87 | 0.00 | -67.87 | 237.80% |
| 100.3.08 Professional Meetings | 1,000.00 | 867.78 | 0.00 | 129.41 | 261.63 | 738.37 | 0.00 | 738.37 | 26.16% |
| 100.3.09 Electricity | 12,000.00 | 4,012.80 | 0.00 | 1,698.52 | 9,685.72 | 2,314.28 | 0.00 | 2,314.28 | 80.71% |
| 100.3.11 Water | 2,200.00 | 1,104.98 | 0.00 | 235.71 | 1,330.73 | 869.27 | 0.00 | 869.27 | 60.49% |
| 100.3.12 Travel Expense | 500.00 | 222.56 | 0.00 | 28.18 | 305.62 | 194.38 | 0.00 | 194.38 | 61.12% |
| 100.3.13 Waste Disposal Service | 780.00 | 520.00 | 0.00 | 65.00 | 325.00 | 455.00 | 0.00 | 455.00 | 41.67% |
| 100.3.14 Postage | 521.00 | 211.38 | 0.00 | 0.00 | 309.62 | 211.38 | 0.00 | 211.38 | 59.43% |
| 100.3.15 Taxes and Assessments | 75.00 | 38.61 | 0.00 | 0.00 | 36.39 | 38.61 | 0.00 | 38.61 | 48.52% |
| 100.3.16 Maintence-Equipment | 3,000.00 | 1,642.79 | 0.00 | 519.60 | 1,876.81 | 1,123.19 | 0.00 | 1,123.19 | 62.56% |
| 100.3.19 Building insurance | 6,000.00 | -25.00 | 0.00 | 0.00 | 7,741.00 | -25.00 | 0.00 | -25.00 | 157.62% |
| 100.3.21 Publicity Promotional | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 100.3.23 Maintenance of Building | 3,000.00 | 549.00 | 0.00 | 0.00 | 2,451.00 | 549.00 | 0.00 | 549.00 | 81.70% |
| 100.3.24 Freight and Express | 150.00 | 15.00 | 0.00 | 0.00 | 100.00 | 15.00 | 0.00 | 15.00 | 43.33% |
| 100.3.25 Repairs-Equipment | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 0.00% |
| 3 Other Totals | 60,176.00 | 24,448.11 | 0.00 | 4,080.03 | 39,807.92 | 20,368.08 | 0.00 | 20,368.08 | 66.15% |
| | | | | | | | | | |
| 4 Capitol outlay | | | | | | | | | |
| 100.4.00 Furniture | 500.00 | 27.84 | 0.00 | 0.00 | 472.16 | 27.84 | 0.00 | 27.84 | 94.43% |
| 100.4.01 Books-Children | 5,700.00 | 3,741.74 | 0.00 | 348.81 | 2,263.34 | 3,392.93 | 0.00 | 3,392.93 | 38.94% |
| 100.4.02 Periodicals and newspa | 1,800.00 | 621.60 | 0.00 | 53.98 | 1,232.38 | 567.62 | 0.00 | 567.62 | 68.47% |
| 100.4.03 DVD-Children | 1,000.00 | 660.29 | 0.00 | 161.09 | 500.80 | 499.20 | 0.00 | 499.20 | 50.08% |
| 100.4.04 DVds-adult | 7,500.00 | 5,132.66 | 0.00 | 148.87 | 2,516.21 | 4,983.79 | 0.00 | 4,983.79 | 33.55% |
| 100.4.05 Music CD | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 0.00% |
| 100.4.06 Books on Cd | 1,800.00 | 1,022.49 | 0.00 | 63.27 | 840.78 | 959.22 | 0.00 | 959.22 | 46.71% |
| 100.4.07 Equipment Technology | 4,500.00 | 3,783.27 | 0.00 | 0.00 | 716.73 | 3,783.27 | 0.00 | 3,783.27 | 15.93% |
| 100.4.08 Books- Young Adult | 3,500.00 | 1,809.43 | 0.00 | 286.58 | 1,977.15 | 1,522.85 | 0.00 | 1,522.85 | 56.49% |

Appropriation Financial Report

Bell Memorial Public Library

Period Beginning Date 07/01/15 Period Ending Date 07/31/15

| Account Number and Description | YR Appropriation | Month BB | Change to Appropriations | MTD Expense | YTD Expense | Unexpended Bal. | Encumbrance | Unencumbered Bal | % |
|-----------------------------------|-------------------|-------------------|--------------------------|------------------|-------------------|-------------------|-------------|-------------------|---------------|
| 100.4.09 Books-Adult | 8,500.00 | 5,995.17 | 0.00 | 394.58 | 2,899.41 | 5,600.59 | 0.00 | 5,600.59 | 34.11% |
| 100.4.31 E-BOOKS | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00% |
| 4 Capitol outlay Totals | 36,800.00 | 24,794.49 | 0.00 | 1,457.18 | 13,418.96 | 23,337.31 | 0.00 | 23,337.31 | 36.35% |
| <hr/> | | | | | | | | | |
| Fund Total | 386,900.00 | 207,309.25 | 0.00 | 26,869.89 | 206,460.64 | 180,439.36 | 0.00 | 180,439.36 | 53.36% |
| <hr/> | | | | | | | | | |
| Total All Funds | 386,900.00 | 207,309.25 | 0.00 | 26,869.89 | \$206,460.64 | 180,439.36 | 0.00 | 180,439.36 | 53.36% |

Internal Transfers

| Fund | Account | MTD | YTD |
|------|---|--------|--------------|
| 100 | 100.2.08 children Program Supplies | \$0.00 | \$43.73 |
| 100 | 100.3.00 Professional Services | \$0.00 | \$1,000.00 |
| 100 | 100.3.03 Other Insurance | \$0.00 | (\$500.00) |
| 100 | 100.3.05 Repairs Building and Structures | \$0.00 | (\$1,716.00) |
| 100 | 100.3.06 Offical Bonds | \$0.00 | (\$103.31) |
| 100 | 100.3.07 Dues | \$0.00 | \$138.31 |
| 100 | 100.3.19 Building insurance | \$0.00 | \$1,716.00 |
| 100 | 100.3.21 Publicity Promotional | \$0.00 | (\$500.00) |
| 100 | 100.3.24 Freight and Express | \$0.00 | (\$35.00) |
| 100 | 100.4.01 Books-Children | \$0.00 | (\$43.73) |
| | | <hr/> | <hr/> |
| | | \$0.00 | \$0.00 |

Financial Report by Fund

Bell Memorial Public Library

Period Beginning Date:

7/1/2015

Period Ending Date:

7/31/2015

| Fund Number and Description | Year Beginning Balance | Month Beginning Balance | Receipts This Month | Receipts Year to Date | Disbursements This Month | Disbursements Year to Date | Ending Balance | Invested | Available Balance |
|------------------------------|------------------------|-------------------------|---------------------|-----------------------|--------------------------|----------------------------|----------------|-----------|-------------------|
| 100 operating | 123,262.27 | 147,434.70 | 7,063.86 | 228,788.00 | 26,869.89 | 224,421.60 | 127,628.67 | 0.00 | 127,628.67 |
| 141 LIRF | 300.00 | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 |
| 150 PLAC | 0.00 | 0.00 | 0.00 | 260.00 | 0.00 | 260.00 | 0.00 | 0.00 | 0.00 |
| 200 Payroll Fund | 2,390.10 | 2,390.10 | 3,194.34 | 22,418.96 | 3,194.34 | 22,418.96 | 2,390.10 | 0.00 | 2,390.10 |
| 300 GOB of 2002 | 9,789.85 | 14,564.24 | 0.00 | 21,853.72 | 0.00 | 17,079.33 | 14,564.24 | 0.00 | 14,564.24 |
| 400 Gift Fund | 81,713.07 | 73,520.73 | 2.02 | 4,871.29 | 495.00 | 13,556.61 | 73,027.75 | 51,234.83 | 21,792.92 |
| 401 gift-donation-program | 275.47 | 378.16 | 206.00 | 315.00 | 0.00 | 6.31 | 584.16 | 0.00 | 584.16 |
| 500 Grants /Technology | 473.74 | 1,523.74 | 0.00 | 1,965.00 | 0.00 | 915.00 | 1,523.74 | 0.00 | 1,523.74 |
| 600 LEVY Excess | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 Rainy Day | 72,463.92 | 65,550.62 | 0.00 | 0.00 | 1,506.00 | 8,419.30 | 64,044.62 | 0.00 | 64,044.62 |
| Total of All Accounts | 290,668.42 | 305,662.29 | 10,466.22 | 280,471.97 | 32,065.23 | 287,077.11 | 284,063.28 | 51,234.83 | 232,828.45 |

Bank Register

Bell Memorial Public Library

Period Beginning Date:
7/1/2015

Date of Report 7/27/2015 9:41:39 AM

Period Ending Date:
7/31/2015

| Bank Number | YR Beginning Balance | Beginning Balance | Deposits | Withdrawals | Transfers | Ending Balance |
|-----------------------------|----------------------|---------------------|------------------------------------|--------------------|--------------------|---------------------|
| 1 Farmers State Bank | | | | | | |
| | | | Account Number 1223705 | | Checking | |
| | \$131,856.58 | \$151,226.70 | \$10,464.20 | \$30,064.23 | \$0.00 | \$131,626.67 |
| 10 Farmers State | | | | | | |
| | | | Account Number 074906428 | | GOB2002 | |
| | \$3,834.85 | \$14,564.24 | \$0.00 | \$0.00 | \$0.00 | \$14,564.24 |
| 11 Farmers State | | | | | | |
| | | | Account Number 1223705 | | Rainy day | |
| | \$72,463.92 | \$65,550.62 | \$0.00 | \$1,506.00 | \$0.00 | \$64,044.62 |
| 3 Farmers State Bank | | | | | | |
| | | | Account Number 2352662 | | Petty Cash | |
| | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| 6 Lake City | | | | | | |
| | | | Account Number 1010418149 X | | GIFT WEEKLY | |
| | \$81,713.07 | \$73,520.73 | \$2.02 | \$495.00 | \$0.00 | \$73,027.75 |
| 7 Farmers State | | | | | | |
| | | | Account Number 1010418696 | | LIRF | |
| | \$300.00 | \$300.00 | \$0.00 | \$0.00 | \$0.00 | \$300.00 |
| Grand Total: | \$290,668.42 | \$305,662.29 | \$10,466.22 | \$32,065.23 | \$0.00 | \$284,063.28 |

IC 6-1.1-17-3 requires online advertisement of the Notice to Taxpayers to be submitted at least 10 days before the public hearing but no later than September 13. Online advertisement will be completed by submitting the Form 3 from the Budget Form Menu in Gateway. Once submitted, notices will be available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

PRESCRIBED BY DEPT OF LOCAL GOVERNMENT
FINANCE

FORM APPROVED BY STATE BOARD OF ACCOUNTS
NOTICE TO TAXPAYERS

Budget Form No. 3

The Notice to Taxpayers is available online at www.budgetnotices.in.gov or by calling (888) 739-9826.

Complete details of budget estimates by fund and/or department may be seen by visiting the office of this unit of government at 101 W. Main St., Mentone, Indiana.

Notice is hereby given to taxpayers of Bell Memorial Public Library, Kosciusko County, Indiana that the proper officers of Board of Trustees of the Bell Memorial Public Libr will conduct a public hearing on the year 2016 budget. Following this meeting, any ten or more taxpayers may object to a budget, tax rate, or tax levy by filing an objection petition with the proper officers of Board of Trustees of the Bell Memorial Public Libr not more than seven days after the hearing. The objection petition must identify the provisions of the budget, tax rate, or tax levy to which taxpayers object. If a petition is filed, Board of Trustees of the Bell Memorial Public Libr shall adopt with the budget a finding concerning the objections in the petition and testimony presented. Following the aforementioned hearing, the proper officers of Board of Trustees of the Bell Memorial Public Libr will meet to adopt the following budget:

Fill in Hearing Info

| | | | |
|-------------------------------|------------------------------|---------------------------------|------------------------------|
| Date of Public Hearing | Monday, August 31 2015 | Date of Adoption Meeting | Monday, September 28 2015 |
| Time of Public Hearing | 6:30 PM | Time of Adoption Meeting | 6:30 PM |
| Public Hearing Place | Bell Memorial Public Library | Adoption Meeting Place | Bell Memorial Public Library |
| | | Estimated Civil Max Levy | \$ 230,652 |

Special Notes: For additional information, please feel free to contact Library Director Stephen Boggs via e-mail at sboggs@bell.lib.in.us or via telephone at (574) 353-7234.

Edit Special Notes

| 1 Fund Name | 2 Budget Estimate | 3 Maximum Estimated Funds to be Raised (Including appeals and levies exempt from maximum levy limitations) | 4 Excessive Levy Appeals (Included in Column 3) | 5 Current Tax Levy |
|-------------------|--|---|---|-----------------------|
| | Click Here to Insert Form 4b advertised amounts ↓ | Click Here to Insert Form 4b advertised amounts ↓ | | |
| 0061-RAINY DAY | \$ 20,000 | \$ 0 | \$ 0 | 0 |
| 0101-GENERAL | \$ 390,000 | \$ 230,722 | \$ 0 | 225,031 |
| 0180-DEBT SERVICE | \$ 40,047 | \$ 45,705 | \$ 0 | 34,264 |

No Notices submitted or archived.

Budget Form 1 - Budget Estimate

Year: 2016 County: Kosciusko Unit: Bell Memorial Public Library

| Fund | Department | Category | Sub-Category | Line Item Code | Line Item | Published | Adopted |
|-------------------------------|---------------|----------------------|------------------------------------|----------------|----------------------------------|-----------------|-----------------|
| 0061 - RAINY DAY | NO DEPARTMENT | SERVICES AND CHARGES | Professional Services | 100.3.00 | Technical Support | \$10,000 | \$10,000 |
| 0061 - RAINY DAY | NO DEPARTMENT | SERVICES AND CHARGES | Repairs and Maintenance | 100.0.25 | Equipment Maintenance | \$2,000 | \$2,000 |
| 0061 - RAINY DAY | NO DEPARTMENT | CAPITAL OUTLAYS | Machinery, Equipment, and Vehicles | 100.4.07 | Technology Purchases | \$7,000 | \$0 |
| 0061 - RAINY DAY | NO DEPARTMENT | CAPITAL OUTLAYS | Other Capital Outlays | 100.4.05 | Software | \$1,000 | \$0 |
| 0061 - RAINY DAY Total | | | | | | \$20,000 | \$12,000 |
| 0101 - GENERAL | NO DEPARTMENT | PERSONAL SERVICES | Salaries and Wages | 100.1.01 | Salary of Librarian | \$45,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | PERSONAL SERVICES | Salaries and Wages | 100.1.02 | Salary of Assistants | \$175,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | PERSONAL SERVICES | Salaries and Wages | 100.1.03 | Wages of Janitors | \$14,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | PERSONAL SERVICES | Employee Benefits | 100.1.04 | FICA | \$16,400 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | PERSONAL SERVICES | Employee Benefits | 100.1.05 | PERF | \$12,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | PERSONAL SERVICES | Employee Benefits | 100.1.06 | Insurance | \$20,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Office Supplies | 100.2.00 | Other Office Supplies | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Office Supplies | 100.2.06 | Stationery and Printing | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Office Supplies | 100.2.07 | Office Supplies | \$3,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Office Supplies | 100.2.11 | Other Operating Supplies | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Operating Supplies | 100.2.01 | Operating Supplies | \$3,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Operating Supplies | 100.2.03 | Cleaning and Sanitation Supplies | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Repair and Maintenance Supplies | 100.2.05 | Repair and Maintenance Supplies | \$3,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Other Supplies | 100.2.02 | Other Supplies | \$0 | \$0 |

| Fund | Department | Category | Sub-Category | Line Item Code | Line Item | Published | Adopted |
|----------------|---------------|----------------------|----------------------------------|----------------|--|-----------|---------|
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Other Supplies | 100.2.04 | Misc. Program Supplies | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Other Supplies | 100.2.08 | Children Program Supplies | \$3,250 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Other Supplies | 100.2.09 | YA Program Supplies | \$2,300 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SUPPLIES | Other Supplies | 100.2.10 | Adult Program Supplies | \$1,500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Professional Services | 100.3.00 | Professional Services | \$3,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Communication and Transportation | 100.3.01 | Telephone and Internet | \$7,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Communication and Transportation | 100.3.08 | Professional Meetings | \$750 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Communication and Transportation | 100.3.12 | Traveling Expense | \$350 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Communication and Transportation | 100.3.14 | Postage | \$400 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Communication and Transportation | 100.3.24 | Freight and Express | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Printing and Advertising | 100.3.02 | Advertising and Publication of Notices | \$150 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Printing and Advertising | 100.3.21 | Publicity Promotionals | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Insurance | 100.3.03 | Other Insurance | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Insurance | 100.3.06 | Official Bonds | \$850 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Insurance | 100.3.19 | Building Insurance | \$7,500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Utility Services | 100.3.04 | Gas | \$8,400 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Utility Services | 100.3.09 | Electricity | \$12,200 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Utility Services | 100.3.11 | Water | \$2,200 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Utility Services | 100.3.13 | Waste Disposal Services | \$780 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Repairs and Maintenance | 100.3.05 | Repairs Building & Structures | \$0 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Repairs and Maintenance | 100.3.16 | Maintenance--Equipment | \$4,000 | \$0 |

| Fund | Department | Category | Sub-Category | Line Item Code | Line Item | Published | Adopted |
|-----------------------------|---------------|----------------------|---|----------------|----------------------------------|------------------|------------|
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Repairs and Maintenance | 100.3.23 | Maintenance--Building & Property | \$3,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Repairs and Maintenance | 100.3.25 | Repairs--Equipment | \$2,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Other Services and Charges | 100.3.07 | Dues and Fees | \$250 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | SERVICES AND CHARGES | Other Services and Charges | 100.3.15 | Taxes and Assessments | \$75 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Machinery, Equipment, and Vehicles | 100.4.07 | Equipment - Technology | \$4,500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Other Capital Outlays | 100.4.00 | Furniture | \$500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.01 | Books-Children | \$5,700 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.02 | Periodicals and Newspapers | \$1,800 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.03 | DVD-Children | \$1,000 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.04 | DVD-Adult and YA | \$7,500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.05 | Music CDs | \$1,500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.06 | Books on CD | \$1,800 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.08 | Books-YA | \$3,500 | \$0 |
| 0101 - GENERAL | NO DEPARTMENT | CAPITAL OUTLAYS | Books and Other Media | 100.4.09 | Books-Adult | \$10,845 | \$0 |
| 0101 - GENERAL Total | | | | | | \$390,000 | \$0 |
| 0180 - DEBT SERVICE | NO DEPARTMENT | SERVICES AND CHARGES | Professional Services | 300.3.01 | Bank Fees | \$500 | \$500 |
| 0180 - DEBT SERVICE | NO DEPARTMENT | DEBT SERVICE | Payments on Tax Anticipation Warrants Principal | | bond fee | \$350 | \$350 |
| 0180 - DEBT SERVICE | NO DEPARTMENT | DEBT SERVICE | Payments on Bonds and Other Debt Principal | 300.3.02 | Payment on Principal | \$35,112 | \$35,112 |

| Fund | Department | Category | Sub-Category | Line Item Code | Line Item | Published | Adopted |
|----------------------------------|---------------|--------------|---|----------------|-----------------------|------------------|-----------------|
| 0180 - DEBT SERVICE | NO DEPARTMENT | DEBT SERVICE | Payments on Bonds and Other Debt Interest | 300.3.03 | Payments for Interest | \$4,586 | \$4,586 |
| 0180 - DEBT SERVICE Total | | | | | | \$40,548 | \$40,548 |
| UNIT TOTAL | | | | | | \$450,548 | \$52,548 |