

**MINUTES OF THE BELL MEMORIAL PUBLIC LIBRARY  
REGULAR MONTHLY BUSINESS MEETING  
MONDAY, JUNE 29, 2015  
6:30 p.m. Local Time**

AGENDA

CALL TO ORDER

The meeting was called to order by President Roger Moriarty at 6:30 p.m.

PRESENT

Roger Moriarty, Sandi Schaeffer, Dick Webb, Honey Kuhn, Larry Yeiter, Stephen Boggs.

MINUTES

Sent previously, copy available at meeting. Moved by Sandi Schaeffer and seconded by Dick Webb to approve the minutes. Carried.



PUBLIC COMMENTS

No members of the general public were in attendance.

TREASURERS REPORT

Filed for audit.

CHILDREN'S DEPARTMENT REPORT

Trustees would like to see a statistical report regarding program attendance comparing the current stats compared to that of the previous year for both the Children's Department and Adult/Young Adult Programming.

Our Children's Summer Reading Program has officially started and the theme this year is Super Heroes, "Every Hero has a Story". 51 children from age 3 through 2nd grade (ages 3-8), and 47 children from 3rd through 5th grade (ages 9-12) have signed up for the summer reading program.

Each child must keep a reading time log of how many hours they have read throughout the reading program. The "Super Readers", ages 3-8, will receive a small prize plus a carnival ticket for every 2 hours of completed reading time. They must complete 16 hours of reading to finish the summer reading program. The "Super Heroes Academy", ages 9-12, will also receive a small prize plus a carnival ticket for every 3 hours of completed reading time. They must complete 24 hours of reading to finish the summer reading program. Upon finishing the reading program both groups receive a free book, T-Shirt, and can enter their name into the grand prize drawings for their age group. Children can earn extra carnival tickets throughout the reading program by reading a super hero book, attending special programs, or performing an "everyday hero" act of kindness for someone else. The children in the reading program will then be able to spend their carnival tickets on food and games at the Super Heroes Carnival at the end of the summer reading program.

So far for the month of June the Summer Reading Program has sponsored the following programs:

12th Annual Young Authors Contest – for the K through 2nd grade group, 8 children signed up and for the 3rd through 5th grade group, 11 children signed up. Winners will be determined in July.

Super Tuesday Movie Matinee - “Big Hero 6”, 34 children (ages 3-12), 9 teens (ages 13-17), and 11 adults attended.

Super Heroes Make-n-Take Crafts - 11 children, 2 teens, and 8 adults attended.

The Super Heroes Show/Mini Museum – 16 children, and 10 adults attended.

Some kids have already finished the summer reading program and are continuing to read further for a chance to win the “top reader” award in their age group.

## PROGRAMMING AND YOUNG ADULTS

Zumba is still meeting on Monday evenings with an average of 6 participants each session. PiYo is still going strong but she is meeting in Metzger Park for the summer with summer reading in full swing the Bell X Room is being used for library programs.

Euchre night was held June 22nd and there were 12 adults in attendance. They requested that we take donations next month and have prizes for most points, most loners, and a booby prize.

Book necklace program was scheduled for June 18th and I had 5 teens in attendance.

Super Hero book bag transfer program scheduled for June 23rd had 9 teens in attendance.

I have 39 teens signed up for the teen summer reading program.

The Akron Arts League program scheduled for June 22nd through the 25th had 13 kids participating. They made a variety of art crafts, which included a rain stick. A very successful program and we are looking forward to The Akron Area Arts League doing future programs at our library.

Teen Gaming night in May had 30 teens in attendance and for June there were 25 teens. I had a lot of kids in the 9 to 13 age range and at June’s gaming program I had the younger girls make a list of things they would like to do if they had their own gaming night. So, I may need to add a separate night for the younger kids. The Bluetooth speaker was a hit. The teens had fun dancing and I had a group of boys doing a wrestling match, as in a school type wrestling. Some of the teens are wrestlers at the high school. Could consider doing a wrestling program.

Anime Movie night in May had 12 teens attending and in June there were 9 teens participating with two dressed up in cosplay costumes.

Still working on the webpage when time is available during summer reading.

Industrial Pipe Hall Tree program had 8 adults attending. Three other adults had paid for the program but did not attend. I am working to schedule a time for them to come and do the program.

I had 16 in attendance for the Flower Garden Sign program. Three of those were teens. All of the signs turned out great and each one was different. I needed better paint brushes and have ordered them for future programs.

Worked on a demo for July's adult craft program. Will be doing an image transfer on wood. The demo is on display in the library.

Added additional items to the glass display case with help from Brenda.

I have 22 signed up for the Burlap Rose Wreath program for June 30th.

July's newsletter is ready to print and am planning to start a quilting club with help from Sharon Kindig.

## DIRECTOR'S REPORT

1. Purchased volume software for "new to us" computers via Tech Soup. Extreme savings.
2. About 31+ hours tech time. Does not include Technology Plan. Adding some additional items to the plan that will crossover into our Long Range Plan as well, mostly maintenance. Items are: HVAC in storage room and server room, remove water heater from server room (water and electronics really don't play together well), network wiring to Bell X-1 room and the three new rooms.
3. Attended budget webinar on June 18. Average growth quotient is expected to be 2.5%. Meet with our DLGF rep in July, but I plan to have the budget ready to publish in early July. Budget proper will see minimal increases, I need to bolster our bottom line so that we see a consistent cash flow rather than borrowing from this and that fund at the end of every six months. Plan to have initial paperwork for your perusal at the meeting.
4. Picked-up outside furniture. April assembled and I tightened and items have been placed under pergola. Excellent quality.
5. Please welcome Kylee Crabb as our newest Trustee. She is replacing Jack Fisher. Paperwork has been sent to the school corporation for approval.
6. Akron Arts League has been holding a children's program during the week of June 22-26. League was extremely happy and I have encouraged them to return more frequently.
7. Would like your thoughts on remaining closed on Sundays yet through August and opening again the Sunday after Labor Day? So far no patrons have commented that they are displeased with our closing Sundays, it would help our bottom line by @\$3,150.00 in personnel costs and it is hard to schedule staff for Sundays. Just a thought...

All agreed.

## UNFINISHED BUSINESS

### NEW BUSINESS

1. Update from Open House.
2. Basic draft of 2016 budget. Not yet started on Debt Service or Rainy Day Fund budgets for 2016, but they are much less detailed.

Due to budget constraints we could send overdues via text as well as regular mail, and e-mail.

3. Internet Connection with ENA. We are slated to receive an upgrade in speed from 5Mbps to 10Mbps. July 1, was the date for installation, but that date has now been pushed back to this fall or later. For now I've been doing most of the bigger downloads at home and will need to continue to do so for the foreseeable future. Was attending a web meeting with the State Library for the 2016 budgets and the connection was so bad I was only able to listen to bits and pieces of the presentations.

#### OTHER BUSINESS

1. Discussed no smoking signage at front entry as well as Reading Garden area.
2. Person (volunteer?) At reception desk at front entry i.e. Greeter.
3. Leave front right door propped open to encourage people into the main Library, looks too imposing and un-welcoming with doors closed. Doors open at Media area open and it feels very welcoming.
4. Discussed HVAC issue and most effective way to repair/replace/maintain rooftop units.
5. Edit flagstone area near north gate to Reading Garden. Hard for folks with walkers to navigate scalloped concrete landscape boarder etc.

#### PAYMENT OF CLAIMS

1. Approved by acclamation.

#### ADJOURNMENT

Meeting declared adjourned at 7:40 by the President.

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Roger Moriarty, President

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Honey Kuhn, Secretary