



## Virtual Conference Form

Name of Student Teacher: \_\_\_\_\_

Name of Mentor: \_\_\_\_\_

ACE STE Supervisor: \_\_\_\_\_

### Contact Details

Date of contact: \_\_\_\_\_

Phone number: \_\_\_\_\_

### Recommended Agenda

- Check-in status of progress and current responsibilities.
- Review activities: expectations, observations, evaluations, feedback on the video, lessons.
- Discuss areas of strength and limitations; brainstorm options for improvement, as needed.
- Seek guidance on best practices, appropriate strategies, and professional skills. Ask question.
- Establish performance goals.
- Plan ahead: What needs to be done? What support is required?
- Wrap. During the final conference, review the Student Teaching Experience, and determine how it has changed your perspective of teaching.

### Conference Notes