

# King Memorial Home

Mentone, Indiana

101 North Tucker Street • Phone 219-353-7975

# To help you understand . . .

IT IS YOUR RIGHT, and our desire, that you have as complete an understanding as possible regarding the cost of our services.

*The biggest factor* is the time element in terms of our personnel and the use of the funeral home facilities.

The maintenance of this service is unending; that is, it must be available 24 hours every day of the year. Therefore, ours is a 168-hour week and not the 40-hour week which is the accepted standard.

Many phases of our work are apparent; others are not. The following analysis of some of these details will help you to understand that no

two funerals are exactly alike. Traditions, customs, social standing, personal feeling, financial ability and a multitude of other influences affect each funeral. Our services must conform to each individual family's wishes and their personal and religious needs.

Generally, funerals are divided into five categories:

## A. PROFESSIONAL SERVICES

### 1. Complete Arrangements, Supervision and Direction of Funeral

- a.—Meeting with the family to:  
Secure vital statistic information  
Obtain obituary information  
Complete itemized cost agreement  
Select casket of their choice  
Oversee all aspects of the funeral

- b.—Coordinate times of the following services as needed:  
Fraternal Organizations  
Cemetery or Crematory  
Vault Company  
Lodges or other organizations  
Veteran Associations  
Clergy  
Necessary automotive equipment for convenience of family - including funeral hearse  
Hairdresser  
Civic Associations
- c.—Complete Death Certificate with vital statistic information
- d.—Obtain the signature and medical information from the attending physician or medical examiner (coroner)
- e.—File completed and signed certificate with Registrar of Vital Statistics in municipality where the death occurred, and obtain a Burial Permit and as many certified copies as necessary, for the family's needs
- f.—Call obituary information to all radio and newspapers requested by family
- g.—Care for all flowers
- h.—Remove all flower cards and sympathy cards for family to acknowledge
- i.—Print folders when applicable
- j.—Complete all necessary forms such as:  
V.A. for flag  
Cemetery or crematory  
V.A. for allowance  
Social Security  
V.A. for marker  
State and Federal forms required by law
- k. Answer all telephone calls — give out funeral information to family, lodge members, business associates, florists and friends with regard to funeral services to be held

## 2. Preparation and Care of Deceased, Including embalming when necessary

- a.—Hygienically prepared to insure protection to personnel and the public. A deceased who has a contagious or infectious disease requires special care and treatment in excess of the regular preparation.
- b.—Embalming
- c.—Shampooing and shaving
- d.—Dressing and casketing
- e.—Applying cosmetics. Extra care is necessary with regard to bruises, cuts, abrasions and burns
- f.—Hairdressing (professional hairdresser may be requested at additional charge)

## 3. Professional Personnel and Non-Professional Assistants

- a.—Assist in all of above items
- b.—Arrange flowers for best appearance
- c.—Have door attendant during all visitations
- d.—Assist in conducting the funeral service according to the family's wishes

The above services require an average of 80 man-hours per funeral.

The Licensed Funeral Director is available following the funeral services to assist the family in filing all types of insurance and government forms. In addition to all of the above, there is a Licensed Funeral Director and Embalmer, a competent and understanding person to answer the telephone, 24 hours a day, 365 days a year. A funeral home *does not close* on weekends and holidays!

## B. USE OF FACILITIES

### 1. Fixed Overhead

This item is our monthly bills totaled for the year and divided by the number of services that were held that year. Included in fixed overhead:

Taxes	Cleaning
Specialized continuing education	House cleaning and supplies
Surgical instruments	Building maintenance (complete)
Inventory of caskets	Yard Maintenance
Maintenance of Autos	
Stationery supplies	
Advertising and promotions	
Utilities—light, heat, telephone, air conditioning	
Insurance—fire, theft, liability, auto, casualty, workmen's comp., unemployment comp.	

### 2. Funeral Home Facilities & Equipment.

This charge is made for time during arrangements, visitation period(s) and the day of the service. It is used for Capital Improvements: replacing carpeting, drapes, chairs, furniture, funeral equipment and any other item not covered in the fixed overhead. No allowance for Church Service.

### 3. Preparation Room for:

Embalming (when necessary)	Dressing
Disinfection and Sanitization	Placing in Casket
Applying Cosmetics	Necessary fluid and supplies

## C. MERCHANDISE

### 1. Merchandise Includes:

- a.—The casket of your choice

## CODE OF GOOD FUNERAL PRACTICE

As funeral directors, our calling imposes upon us special responsibilities to those we serve and to the public at large. Chief among them is the obligation to inform the public so that everyone can make knowledgeable decisions about funerals and funeral directors.

- b.—The outside receptacle (vault) of your choice. (Most cemeteries require concrete receptacles.)
- c.—Any clothing the family may choose. (We prefer to use the person's own clothing if it is at all possible.)
- d.—The Memorial book
- e.—The Funeral Folders
- f.— Acknowledgement Cards

### D. CASH DISBURSEMENTS

This represents all of the monies that we may advance for you, such as cemetery or crematory charges, all hired autos, clergy honorariums, air transportation, newspaper charges, church offerings, singers, organists, certified copies of the death certificate, etc. Most of these items must be paid in advance, therefore, as a convenience to the family, we pay them on your behalf.

### E. TRANSPORTATION

#### 1. This item includes:

Complete cost and depreciation of the service car and its operation.

If you have any questions on this information or any other aspect of the funeral, feel free to call us.

## MONUMENTS AND MARKERS



We are a full service Funeral Home and as a convenience to our clients we have available monuments and markers for your selection.

To keep the cost down, we do not hire a salesman or have a large display, but many kinds and sizes are available.